



of Lansdowne Children's Centre

FAMILY SUPPORT NETWORK COMMITTEE TERMS OF REFERENCE

Purpose:

The purpose of the Family Support Network Committee is to provide a forum for Lansdowne families to have opportunities to network, participate in educational opportunities, and share their input and feedback on Lansdowne services. In doing so, the Committee will honour Lansdowne's commitment to Family-centred practice.

Objectives:

The Committee will have the following primary objectives:

- a. to offer networking opportunities for Lansdowne families;
- b. to coordinate education specific to providing tools to build capacities and enhance family functioning;
- c. to seek the input and feedback of families on current and future Lansdowne services, including strategic planning;
- d. to increase engagement of families;
- e. to promote communication and information sharing among families; and
- f. to encourage family advocacy.

Membership:

The committee will consist of a minimum of 4 members including:

- a) parent/family representatives* (ideally to include parent/family board member),
and
- b) Lansdowne management team member (liaison with LCC agency).

***a minimum of 3 parent/family representatives**

Frequency of Meetings:

Meetings will be scheduled every 2 months, at minimum four meetings per year. Minutes of the meetings will be circulated among the committee members. Information will be shared with families and other stakeholders as applicable.



of Lansdowne Children's Centre

Chairperson:

The Family Support Network Committee will appoint a Chair (will be family/parent member) for a minimum of a two year term but not in excess of 4 years.

Record of Meetings

The Committee shall keep a written record of each of their meetings. Lansdowne management staff representative will be appointed as the recorder.

Decision Making

The goal of the committee is to reach consensus, rather than making decisions based on majority agreements.

Review of Objectives:

Objectives shall be reviewed annually (at a minimum).